Collaborative Learning Program Financial Worksheet

Collaborative learning teams are challenged to provide funding support to minimize or eliminate a student's need to borrow.

Synod

Typical Seminary Scholarship Per Year	$
Other Contributions ▫ Would you consider additional financial support? _____ ▫ Work with the collaborative learning site to advocate for the student ▫ Consistently support the student throughout the candidacy process ▫ Participate in annual team meetings throughout the student's program ▫ Authorize the student to become a SAM if needed ▫ Retain Candidacy records as appropriate	

Collaborative Learning Site

Wartburg Theological Seminary expects collaborative learning students to be compensated at ½ of a first call compensation package offered by your Synod (at a minimum). Students are expected to work no more than 20-25 hours per week at their collaborative learning site while taking full-time courses at WTS each semester.	
Salary	$
Health Insurance – coverage or stipend	$
Annual CL Program Administrative Fee (payable to WTS)	Calculated at 10% of tuition (Approx. $1500)
Housing (site provided housing/parsonage or stipend possible?)	$
Travel (include ministry work & seminary-related travel expenses)	$
Synod Required Events (Synod Assembly/Theological Conferences)	$
Scholarship (any additional financial support available?)	$
Other Contributions ▫ Serve as a teaching/learning site for the duration of the program ▫ Participate in annual team meetings throughout the student's program ▫ Provide a site supervisor & site committee to support the student, report any concerns ▫ Offer flexibility for student participation in coursework, CPE, J-term and travel to Dubuque 2 weeks per year ▫ Provide an employment contract including two weeks of PTO (including 2 Sundays) per year & 2 days off per week for Sabbath rest & limiting the student to 20-25 hours of work per week ▫ Retain employment records as appropriate	

Seminary

WTS provides 75-100% tuition coverage for CL students	$
Other Contributions	

▫ Administer the collaborative learning program ▫ Coordinate ongoing support for the collaborative learning team, schedule annual meetings ▫ Deliver curriculum for four-year MDiv program ▫ Intervene & support when conflicts arise; terminate a CL site placement if necessary ▫ Retain academic records as appropriate

Student

Expenses for optional travel to WTS &/or Prolog Week if not covered by CL site	$
Educational expenses not covered by CL site (i.e. CPE, J-term, tuition & fees)	$
Any additional financial support available from Home Congregation (if different from CL site placement)?	$
Additional scholarships/grants anticipated to help with tuition/fees	$
Other _____	$
Other Contributions ▫ Participate in educational, congregational & synodical requirements to complete the collaborative learning program ▫ Participate in annual team meetings throughout the CL program ▫ Retain all personal records related to the CL program as appropriate ▫ Advocate for self, maintain boundaries around time, report any concerns ▫ Sign & submit all requested release of information forms	

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