AN OVERVIEW OF THE INTERNSHIP YEAR

I. Orientation
1. Share stories: Supervisor, Intern, Congregation
2. Negotiate move and welcome
3. Early-in-the-Year Checklist
4. "Service of Beginning"
5. Lay Committee formed and operational
6. Consult with Treasurer
7. Establish meeting times
   a. Planning
   b. Supervisory Sessions
8. Learning Service Agreement

II. Engagement
1. Weekly Supervisory Sessions
   a. Reinforcement
   b. Reflection
   c. Revise
2. Monthly Internship Committee Meetings
3. Regular Sermon Evaluation
4. Participation in Internship Cluster
5. Strive for balance of involvement
6. First Report and Mid-year Evaluation to Seminary
   a. Honest and compassionate feedback
   b. Make adjustments to LSA
7. Review "Readiness for Ministry" Criteria
8. "Church and Ministry" Checklist

III. Closure
1. Intern writes approval essay (summer before senior year)
2. Intern prepares case studies for senior seminary class
3. Final internship evaluations

IV. Leave-Taking
1. Acknowledge grief
2. Prepare for transitions
3. "A Service of Godspeed"
4. Informal reception