

2.22 Grievances and Discipline

2.22.1 Procedure for hearing and Addressing Student Grievances

Source: Student and Community Life Handbook 2018-19

Students with grievances have several channels for expressing their concerns and having them heard and addressed. Students may bring complaints and grievances to any of the following persons as appropriate:

- their academic advisors,
- the Wartburg Associated Students (WAS) council representative,
- the student Community Life Committee representatives.

If grievances are not satisfactorily heard and addressed at those first-level contacts, grievances may be taken to the next levels, as follows:

- a. the academic advisor will contact the academic dean who, if necessary, will bring the grievances to a Faculty meeting;
- b. the WAS or Community Life Committee representative will bring grievances to the WAS Council, or Community Life Committee.

Final decisions are made by the president's cabinet on administrative matters, and by the faculty on academic matters and vice president for admissions and student services, in consultation with the president, on personal matters affecting students.

If you are unable to resolve your complaint with the school a student may contact:

Iowa College Student Aid Commission

877-272-4456

<https://www.iowacollegeaid.gov/StudentComplaintForm>

(See also section 2.16.10 Complaints Regarding Institutional and Federal Student Aid)

2.22.2 Procedure for Addressing Non-Academic Disciplinary Issues

Source: Student and Community Life Handbook 2018-19

Wartburg Seminary is governed by those rubrics and rules, guidelines, expectations, and procedures that have been approved by the Evangelical Lutheran Church in America. These rules, guidelines, expectations, and procedures address the conduct of faculty, staff, and all students, not only those preparing for ELCA rostered ministry. Some rules are in constitutional form, notably in Chapters 7 and 20 of the ELCA Constitution and By Laws. Others are found in ELCA Vocation and Education unit publications, such as Vision and Expectations. Additional information and guidance is available from the ELCA Vocation and Education unit.

When allegation of student misconduct is brought to the attention of the Vice President for Admissions and Student Services, an immediate investigation and evaluation of the allegation will be initiated. The president or president's appointee may also be involved in the investigation and as well as an evaluation by the student's faculty advisor, the academic dean, and one other faculty member. Also involved with any other persons who might have information pertaining to the alleged misconduct. Either the president alone, or the committee, may decree immediate

suspension or other provisional action. After a full investigation and evaluation, the president may bring the case to the faculty for final decision and action, or the president may make an executive final decision. Possible action may include reinstatement, or conversion of suspension to permanent expulsion from the seminary.

The appeal process remains available to the student. In any case wherein the resident has issued an executive decision, a student may appeal to the Board of Directors. All other criteria for appeals, as detailed in this handbook, will otherwise guide the process.