

Wartburg Theological Seminary

JOB DESCRIPTION: PRESIDENT OF THE SEMINARY

Wartburg's President will guide the seminary in continuing to discern the changing leadership needs of the church and address them through strategic, innovative initiatives that meet the theological and practical challenges of theological education for the sake of the gospel.

SUCCESS MEASURES TO THIS POSITION: The President will be accountable for the actions necessary to achieve the strategic plan goals. Other markers of success might include:

- Wartburg Theological Seminary is thriving in the mission and strategic direction set by its leaders, interpreting the [Loehe legacy](#) for the 21st Century.
- Wartburg Theological Seminary is attracting and retaining exceptionally qualified and committed administrators, faculty, staff, and students, and managing all its human and financial assets to ensure mission effectiveness.
- Wartburg Theological Seminary is increasingly identified as a valued partner by congregations, synods, institutions and agencies of the ELCA, as well as its local, ecumenical, and global communities.

DUTIES AND AUTHORITIES: The President shall serve as the Chief Executive Officer of the seminary. Subject to the authority and direction of the Board of Directors, the President shall have supervision and control over, and responsibility for, the general management of the seminary and shall have the following duties and responsibilities:

- Serve as a lead communicator, along with the Chair of the Board of Directors, to all internal and external audiences, guided by the mission, vision, and values of the seminary.
- Serve as chief administrator in leading and collaborating with the cabinet, faculty, and staff to achieve mission outcomes.
- Serve as lead steward of human and financial assets for their effective employment toward the seminary's purpose of forming valued leaders for the Church's mission.
- Ensure that the seminary has the human and financial resources to implement its mission and to secure its future by engaging exceptional staff and faculty and by leading effective fundraising efforts.
- Provide professional and administrative systems of accountability to achieve effective mission outcomes.

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- Inspire, develop, and implement policies and practices, as approved by the Board of Directors, that advance the seminary's mission, vision, values, and strategic direction.
- Provide guidance to the seminary Board of Directors and the Foundation Board of Trustees in the development and discharge of their responsibilities.

LEADERSHIP ASSETS: The President will demonstrate leadership of the seminary community by:

- Personally demonstrating servant leadership rooted in faith in Jesus Christ.
- Inspiring current and potential Wartburg Seminary stakeholders and supporters to provide generous financial support for accomplishing missional objectives.
- Bringing experience and skills in the areas of higher education, theological training, and ELCA processes concerning rostered leadership.
- Championing a culture of call by cultivating new institutional and interpersonal relationships which will result in discovering, equipping and deploying exceptional people for Word and Sacrament and Word and Service ministries.
- Communicating openly and honestly, supporting organizational transparency and modeling a culture of collaboration, mutual respect and accountability among administration, faculty, staff, and students.
- Proactively engaging in networks of collaboration within the ELCA and with other stakeholders in theological education.
- Identifying and leveraging the seminary's strengths to enhance the missional effectiveness of congregations, synods, institutions and agencies of the ELCA, ecumenical partners, and global allies.
- Advancing Wartburg Seminary's commitment to actively include, engage, and honor the gifts of all people in the leadership and ministry of the church, especially people who have been historically underrepresented and excluded from the ELCA and the church as a whole.

REPORTING STRUCTURE: The President reports to the Board of Directors. All other seminary employees report directly or indirectly to the President. The President is a non-tenured member of the faculty and serves as Chair of the faculty.

The above statements reflect the general details necessary to describe the principal functions of the position described and shall not be construed as a detailed description of all the work requirements that may be inherent in the position.